

Consent Form for Participation in a Research Study



Principal Investigator: Margaret Lloyd Sieger, Ph.D.

Study Title: Oklahoma Multi-Site Family Drug Court Model Standards Study

Introduction

You are invited to participate in a research study to determine if family drug courts help families with addictions.

You are being asked because you are a parent whose DHS case is assigned to a court in one of the participating counties in Oklahoma. You do not need to go to family drug court now or ever to be included in the study.

Why is this study being done?

The purpose of this research is to find out if family drug courts help families with addictions.

What are the study procedures? What will I be asked to do?

If you agree to participate, you will be asked to complete one baseline survey. You have two choices for how you complete the forms:

- (1) With the assistance of a member of the research staff (either in-person, by phone, or using video conferencing)
- (2) Online using the unique link you received in a text message (by yourself, without assistance)

We think it will take you approximately 30 minutes to answer all of our questions. Your time is the only “cost” associated with participating. Your responses to the questions will be kept confidential.

The data will only be used for research and statistical purposes. Your personal information will never be shared.

After this baseline survey, your participation is complete and you will not be contacted again by research staff, except to email or text you a \$60 gift card as a “Thank You” for your time. You are eligible for the \$60 gift card if you complete 90% or more of the baseline survey.

By signing this consent form, you are also telling us it is OKAY for us to obtain information from the Oklahoma Department of Mental Health and Substance Abuse Services (ODMHSAS) regarding any dates that you are receiving substance use treatment and your exit status (for example, whether you completed treatment successfully or not). If you do not access publicly funded treatment, your name will not be in their system and we will not obtain any of your treatment information. We will be requesting this information from ODMHSAS until October 1, 2023, so if you sign this consent form and attend treatment between now and then, we will obtain that information.

By signing this consent form, you are also telling us it is OKAY for us to obtain information from your family drug court, if you choose to participate in one, regarding your dates of involvement, aspects of your involvement (e.g., how frequently you attend court), and your disposition (whether you complete the program).

By signing this consent form, you are also telling us it is OKAY for us to obtain information from DHS on your youngest child regarding demographic information (age, race, ethnicity), maltreatment reports (dates and type of maltreatment reported), and foster care information (dates of out of home placement and reasons for exit). If you sign this consent form, we will obtain information on any DHS involvement of your youngest child that might occur between now and October 1, 2023. When your child(ren) reaches the age of 18 years old, you will no longer be enrolled in the study and data collection will no longer continue.

At any time before January 1, 2023, you can call or text the researcher to withdraw your and your child's information from the study at 816-830-4554.

If you agree to participate in this study, a copy of this form will be emailed to you as soon as you complete the survey. A copy of this form is also available on the study website.

What are the risks or inconveniences of the study?

There are no major risks to you. The only risk is the feelings you may have about answering questions about your substance use, your trauma symptoms, and your life right now. If you feel upset by any of the questions, you can do any of the following: You can choose not to answer any question. You can take a break and continue later. You can choose to stop the survey at any time. If you are negatively affected by the survey, you should let your DHS worker know so that you can be referred for counseling. Immediately after you finish the survey, you will be emailed a copy of the Informed Consent along with a list of national and local resources and their contact information. If you do not have an email address, the consent form and list of resources are also available on the study website. It may be helpful for you to reach out to these resources if you are feeling upset at any point during or after the survey.

We need to collect your name, your youngest child's name, and other personal information so we can complete the study. We are using extremely careful procedures to make sure that your and your child's information are not accessible to anyone outside of the research team. Your and your child's information can only be used for research purposes. Your and your child's information cannot be released via subpoena or used for any other purpose.

The only time we will have to share any information you have provided is if you tell us about immediate harm to yourself or others. If you disclose information that you may cause immediate harm to yourself or another person, the researcher will report this information to the police or other appropriate authority.

A possible inconvenience of this study is the time it takes to participate in the baseline survey.

What are the benefits of the study?

You will not directly benefit from the study. Your participation could help other parents and children in the future who end up in DHS. We hope to find out ways that DHS and family drug courts can help families like yours.

Will I receive payment for participation? Are there costs to participate?

There are no costs to be in this study. You will be paid a \$60 gift card after the baseline survey is 90% or more complete. The gift card will be emailed or texted to you at an email address or phone number you specify.

How will my personal information be protected?

Surveys will be conducted using a tablet, or online at an access point of your choosing (for example, your cell phone or computer).

All electronic data will be collected and stored on secured servers supported by the University of Connecticut Information Technology Services (UITS); UITS servers are backed up daily. The computing facilities where data and software will be hosted include the latest technologies and secure environments for conducting data collection for research. The computing facilities were designed with policies and rules that meet or exceed HIPAA and other Federal information security regulations. Only authorized members of the research team will have access to data through individual user IDs and passwords.

The research team will keep any information you give us confidential, and will not share it with anyone outside of the research team, including program providers, with certain exceptions. To help keep information about you private and confidential, we have obtained a Privacy Certificate from the National Institutes of Justice. This Certificate does not imply that the NIJ approves or disapproves of the project. This Certificate will protect the researchers from being forced to give information about you to others, even under a court order or subpoena. Even with a Privacy Certificate, we are required to report to the police or other appropriate authority if you disclose information that you may cause immediate harm to yourself or another person.

Study records including identifiable information will be kept in REDCap for three years from the end of the study period (October 2025). Thereafter, de-identified datasets will be downloaded from the University server and stored on the lead researcher's University-issued, password protected computer. The project will be deleted and scrubbed from University servers. The de-identified datasets will also be provided to the National Archive of Criminal Justice Data for data archiving.

The following procedures will be used to protect the confidentiality of your data. The researchers will keep all study records (including any codes to your data) stored in a secure drive. Research records stored in the secure cloud environment or in the secure drive will be labeled with a code. The code will be derived from a number that reflects how many people have enrolled in the study and from what county. For example, participants from Oklahoma County will get the code OKC0001, OKC0002. A master key that links names and codes will be maintained in a separate and secure location in a secure drive. The master key and any other files containing identifying information will be destroyed after 3 years. All electronic files (e.g., database, spreadsheet, etc.) containing identifiable information will be password protected. Any computer hosting such files will also have password protection to prevent access by unauthorized users. Only the members of the research staff will have access to the passwords. Data that will be shared with others will be coded as described above to help protect your identity.

At the conclusion of this study, the researchers may publish their findings. Information will be presented in summary format and you will not be identified in any publications or presentations.

We are required to protect the confidentiality of the information we gather from you.

You should also know that the UConn Institutional Review Board (IRB) and Research Compliance Services may inspect study records as part of its auditing program, but these reviews will only focus on the researchers and not on your responses or involvement. The IRB is a group of people who review research studies to protect the rights and welfare of research participants.

Can I stop being in the study and what are my rights?

You do not have to be in this study if you do not want to. If you agree to be in the study, but later change your mind, you may drop out at any time for any reason. There are no penalties or consequences of any kind if you decide that you do not want to participate. You do not have to answer any question that you do not want to answer. Your decision to participate or not participate in the study will not affect your child welfare case and will not affect your right to services in any way. Your decision to participate or not participate in the study will have no impact on your child's return to you.

Whom do I contact if I have questions about the study?

Take as long as you like before you make a decision. We will be happy to answer any question you have about this study. If you have further questions about this study or if you have a research-related problem, you may contact the principal investigator (Margaret Lloyd Sieger at 816-830-4554). If you have any questions concerning your rights as a research participant, you may contact the University of Connecticut Institutional Review Board (IRB) at 860-486-8802.

OKMSS Project-Crisis Number List

If you have an emergency, call 911. For all other service referrals, call 211.

National Hotlines: 1-800-SUICIDE (1-800-784-2433), 1-800-273-TALK (1-800-273-4889)

National Domestic Violence Hotline 1-800-799-SAFE (7233)

National Sexual Assault Telephone Hotline 800.656.HOPE (4673)

Kay County

Grand Lake Mental Health Center, Inc.

110 N. 4th St., Ponca City, 74601
(580) 749-5056

Edwin Fair

1500 N. 6th St., Ponca City, 74601
(580) 762-7561

Oklahoma County

Hope Community Services

6100 S. Walker Ave., Oklahoma City, 73139
(405) 634-4400

NorthCare

2617 General Pershing Blvd., Oklahoma City, 73107
(405) 858-1700

Red Rock Behavioral Health Services

4400 N. Lincoln Blvd., Oklahoma City, 73105
(405) 424-7711

Oklahoma County Crisis Intervention Center

2625 General Pershing Blvd., Oklahoma City, 73107
(405) 945-6215

Oklahoma City VA Medical Center Mental Health Department

921 NE 13th St., Oklahoma City, 73104
(405) 456-3140

Okmulgee County

CREOKS Mental Health Services, Inc.

1803 S. Wood Dr., Okmulgee, 74447

(918) 756-9250

Muscogee Creek Nation Behavioral Health Program

100 W. 7th St., Suite 102, Okmulgee, 74447

(918) 758-1910

Tulsa County

Counseling and Recovery Services of Oklahoma

7010 S. Yale, Suite 215, Tulsa, 74136

(918) 492-2554

Family & Children's Services

650 S. Peoria, Tulsa, 74120

(918) 587-9471

Tulsa Center for Behavioral Health

2323 S. Harvard Ave., Tulsa, 74114

(918) 293-2140

Muskogee VA Medical Center Tulsa Outpatient Clinic

10159 E. 11th St., Tulsa, 74128

(918) 610-2000

Custer and Washita Counties

Red Rock Behavioral Health Services

90 N. 31st St., Clinton, OK 73601

(580) 323-6021

Youthcare of Oklahoma

500 N. 6th St., Clinton, OK 73143

(580) 786-4301